



## **AgriSafe Network Collection Development Policy**

### **Purpose:**

The collection development policy provides guidelines for developing and managing the collections of AgriSafe's digital library, the AgriSafe™ health hub.

### **Policy Statement:**

The AgriSafe health hub aims to advance AgriSafe Network's mission of protecting the people who feed the world by providing our community access to high-quality, free information on the health and safety issues impacting those who work in agriculture. The primary goal of the AgriSafe health hub is to supplement the training and education programs of AgriSafe.

### **Selection Responsibility:**

The AgriSafe health hub is managed by the Web Technologies Librarian at AgriSafe, who is responsible for selecting, maintenance, and weeding of the health hub. The Web Technologies Librarian works with AgriSafe program staff to ensure content of the health hub is relevant, quality, and accurate. Recommendations may be made by AgriSafe staff, AgriSafe partner organizations, and the AgriSafe community for evaluation and selection.

### **Formats Collected:**

The AgriSafe health hub is a digital library and collects information that may be shared digitally. Common resource types in the AgriSafe health hub include:

- Electronic copies of both print and born digital documents
- Podcasts
- Videos
- Websites

Formats not typically selected will be considered based on scope, cost, quality, and preservation ability. Requests are evaluated by the Web Technologies Librarian in conjunction with program staff. Resources must be credible and reliable, broadly relevant to the programs of AgriSafe, and adhere to the requirements of this collection development policy.

**Criteria For Selecting Material:**

Guidelines for selecting material is based on the following:

- Relevance to AgriSafe programming
- Need based on existing programming
- Intellectual content and scholarly worth
- Currency and longevity as a valuable source

**Collection Maintenance and Weeding:**

Review of the health hub content for removal will be made on an annual basis unless a determination at selection is made to review that piece of content more frequently. Content may be identified for removal due to superseded versions, outdated and inaccurate information, irrelevance to current AgriSafe programming, and duplicated content.

**Policy Review:**

This policy will be reviewed periodically and revised as needed to reflect changes in the AgriSafe organization, the needs of the AgriSafe community, and relevant information technology advances.